

Columbia Catholic School

Board Minutes

Monday, May 23, 2011

Present: Aimee Sapp (President), Alie Blitz (Secretary), Angela Brownfield, Stacy Brumfield, Ron Graves, Raelene Head, Kathy Schauwecker, Patricia Kirk (Principal), Monsignor Flanagan, Tony Lupo

Absent: Kevin Marberry

Guests: Ron Magsamen, Mrs. Lupo, Sean Lockwood

The meeting of Columbia Catholic School (hereafter CCS) Board was called to order at 6:58pm in the Our Lady of Lourdes parish office conference room.

I. Opening Prayer: Led by Kathy Schauwecker.

II. Minutes: A motion was made by Ron Graves and seconded by Stacy Brumfield to approve the April minutes. The minutes were approved unanimously on a voice vote. The minutes will be sent to Jean Williams to post on the CCS website.

II. Financial Reports: Ron Magsamen

Ron Magsamen distributed handouts to board members including statements for the three months ending April 30, 2011.

A significant increase in lunch income was due to payments prompted by the letter Miss Kirk sent to parents.

Miss Kirk has moved \$975 from the Columbia Catholic School Fund into a separate money market account as it is reserved for an endowed art scholarship. Miss Kirk has cashed out CDs in the total amount of \$12,000. \$5,000 will be used to purchase books for the upper grades for library use, \$5,000 will be used to cover any moving expenses incurred during the classroom moves and \$2,000 belonged to athletics.

IV. President's Report: Aimee Sapp

A. Additional Meetings

The board received student and parent handbook revisions electronically from Miss Kirk late this afternoon. All board members have emailed their summer schedules to Aimee and she will determine additional meeting

dates and email them to the board. These meetings, when scheduled, will be official meetings of the board and will be open to guests.

B. New Board Member(s) Election Timeline

Kevin Marberry is relocating his family to Kirksville. In accordance with the School Board Constitution and Bylaws CCS parents, who are Our Lady of Lourdes parishioners, will be notified of the vacancy on the board. They will be asked to submit an application if they are interested in the position. Alie Blitz has received three applications. She will contact those who have submitted applications and make them aware of the timeline.

B. Officer Elections

The Elections Committee met and has proposed the following slate of officers for the 2011/2012 school year: President - Alie Blitz, Vice President – Aimee Sapp, Secretary – Stacy Brumfield and Education Commission Representative – Ron Graves. The slate was presented and approved unanimously by the Board.

V. Pastor's Report: Monsignor Flanagan

Monsignor Flanagan reiterated the importance of removing the pea gravel from the playground and replacing it with mulch this summer. The pea gravel is becoming a safety concern and nuisance. Stacy Brumfield and Tony Lupo agreed that the Building and Grounds Committee will work with Home and School to complete the project by the desired date.

VI. Principal's report: Miss Kirk

A. Handbook

Miss Kirk distributed the proposed student and parent handbook for the 2011/2012 school year. Miss Kirk informed the board the handbook is missing several sections including discipline and Home and School. She will complete them and email them to Aimee Sapp who will distribute them to the board. Miss Kirk also noted that she would like to revise the proposed uniform policy that is listed in the handbook. The policy currently listed in the handbook she submitted for consideration was copied and pasted directly from the committee without her review. She will email her proposed uniform policy to Aimee Sapp who will distribute it to the board. Miss Kirk asked the board to paste all revisions into the document she emailed this afternoon.

B. Board Training

Miss Kirk would like to schedule Mr. Novotany (Superintendent of Schools) to provide training to the school board at the August meeting. Aimee Sapp asked if the training could be scheduled for the September meeting as the August meeting is traditionally long. Miss Kirk agreed. She will inquire

about training for Monday, September 28. She will confirm with the board when she finds out Mr. Novotany's availability.

C. Classroom Move

Becky Sander and Marcy Elfrink have graciously agreed to coordinate the moving of the classrooms. They are requesting volunteers to help with the move on June 1-4.

VI. Building and Grounds

A. Mulch for Playground

Stacy Brumfield has received a quote of \$1345.00 per semi truck load for playground mulch. She will work with Tony Lupo and Home and School to coordinate mulch installation.

B. Stacy Brumfield would like to schedule a safety assembly with the Columbia Police Department on September 12. The assembly will cover topics specific to safety on the CCS campus.

VII. Home and School

Tony Lupo has begun his term as Home and School president early as Mary Jo Starostka is relocating. The officers for the 2011/2012 school year are: Tony Lupo – president, Nichole Nichols – vice president, Brian Sleeth – secretary and Rose Lloyd – treasurer. The outgoing officers and incoming officers will have a transition meeting tomorrow. Tony is excited to work with the school board as he has previously served on the board. Tony would also like a school board officer to give a report at each of the Home and School meetings next year. Aimee Sapp said the board would be happy to do that.

VII. New Business

Ron Graves would like to investigate the installation of the fence to be placed behind the trailers located closest to the Hobby Lobby parking lot. Monsignor stated that with the construction on Stadium Blvd. and Bernadette Drive beginning in March, parking will be difficult.

VII. Prayer:

Kathy Schauwecker led the closing prayer.

Aimee Sapp asked for the board to meet in executive session following the prayer.

Next Meeting: Will be determined by Aimee Sapp pending member's availability.

