

Columbia Catholic School

Board Minutes

Tuesday, April 19, 2011

Present: Aimee Sapp (President), Alie Blitz (Secretary), Angela Brownfield, Stacy Brumfield, Ron Graces, Raelene Head, (Vice President), Kathy Schauwecker, Patricia Kirk (Principal), Monsignor Flanagan

Absent: Mary Jo Starostka

The meeting of Columbia Catholic School (hereafter CCS) Board was called to order at 7:01pm in the Our Lady of Lourdes parish office conference room.

I. Opening Prayer: Led by Kevin Marberry.

II. Minutes: A motion was made by Stacy Brumfield and seconded by Raelene Head to approve the March minutes. The minutes were approved unanimously on a voice vote. The minutes will be sent to Jean Williams to post on the CCS website.

II. Financial Reports: Monsignor

Miss Kirk distributed handouts to board members including statements for the three months ending March 31, 2011.

Stacy Brumfield moved to accept the financial statements as presented by Monsignor Flanagan. Kevin Marberry seconded the motion. The financial statements were accepted by voice vote.

IV. President's Report: Aimee Sapp

A. Lunch Program

Aimee has received preliminary contracts from Fresh Ideas and Pfoodman for the school lunch program. Both companies are able to meet our desired lunch price and will not require students to purchase lunch daily. Pfoodman will handle billing with families. Fresh Ideas will ask CCS to bill families as they are currently. After looking over the preliminary contracts, it will be decided if further investigation into outsourcing the lunch program is warranted.

B. Additional Meetings

The additional meetings previously scheduled to discuss proposed student/parent handbook changes by Miss Kirk have been cancelled. To

date Miss Kirk has the first fifteen pages of the handbook revised. Aimee Sapp reminded Miss Kirk that the board will only review proposed changes when the complete handbook is presented. Aimee also reminded Miss Kirk that the board would like the handbook sent electronically for review seven days prior to the next scheduled meeting. She asked that any text to be deleted be coded in red and have strike through text and any text to be added coded in green. When the board receives the proposed handbook changes, work sessions will be scheduled.

B. Communication from Parents

Aimee is continuing to receive concerns from parents regarding the movement of the classrooms for the 2011/2012 school year particularly where the second and fifth grades are concerned. This issue was addressed during the March meeting and Miss Kirk will update when old business is discussed.

Parents are also expressing concern that the children will be utilized to move furniture for the school-wide classroom move at the end of the school year. Miss Kirk clarified that students will not move furniture due to accident risk and liability. Upper grade students will be asked to help move boxes during the afternoon of May 26th. Alie Blitz expressed concern over lost class time and liability.

D. New Board Members

Two individuals applied for school board positions. Due to the fact that there are two positions open (currently held by Ron Graves and Kathy Schauwecker). No election was held. Ron Graves and Sean Lockwood will fill the positions for a three-year term beginning July 1, 2011. Sean will be invited to attend the May board meeting as a guest.

V. Pastor's Report: Monsignor Flanagan

Monsignor Flanagan reported the City of Columbia conducted a lighting audit on the school and parish. The school will be changing the light bulbs in the gym to CFL bulbs. There will be a cost in the initial change, but the energy savings will pay for it within a year.

An OLL parishioner will aerate half of the field (playground area) and seed it. This half will not be available for use for one year. The second half will be aerated seeded and rested the following year.

Monsignor is concerned with the pea gravel on the playground. The barriers are failing and the pea is everywhere. He would like to replace the pea with mulch. The school board building and grounds committee will investigate and present their findings at the May meeting.

Columbia Catholic School will be renamed Our Lady of Lourdes Interparish School. Monsignor will announce the name change in the May school newsletter. The name was chosen in compliance with tax and liability issues in mind.

VI. Principal's report: Miss Kirk

- A. Miss Kirk announced that first semester student final exams will be held prior to the Christmas break as discussed in the March board meeting.
- B. Widget Ewing was selected as the History Teacher of the Year for the State of Missouri. Miss Kirk will issue a press release congratulating Mrs. Ewing.

VI. Old Business

A. Classroom Changes

The second grade teachers have decided they prefer to have their classrooms housed under the rectory. Miss Kirk also reported the fifth grade faculty is satisfied with their new room assignments for the 2011/2012 school year.

VII. New Business

Stacy Brumfield proposed having the Columbia Police Department come to campus to conduct a safety audit and speak with students about safety while on campus. The board is in agreement and Stacy will work with CPD and the school to schedule programming.

IX. Prayer:

Monsignor Flanagan led the closing prayer.

Monsignor Flanagan asked for the board to meet in executive session following the prayer.

*Next Meeting: Monday, May 23, 2011 at 7:00pm in the parish conference room.
Kathy Schauwecker will serve as prayer leader.*