

Columbia Catholic School Board Minutes

Monday April 19, 2010

Present: Aimee Sapp (President), Sherri Barnes, Teri Pinhero (Home and School), Msgr. Flanagan, Ron Graves, Bob Brendel (Vice-president), Linda Garner (Principal), John Wiggans (Asst. Principal), Angela Brownfield, Stacy Brumfield, Raelene Head, Ron Magsamen (financials)

Absent: Kathy Schauwecker

Guest: Becky Sander, Cheri Richardson, Angela Lawler

The meeting of Columbia Catholic School (hereafter CCS) Board called to order at 7:04 P.M. in Our Lady of Lourdes meeting room.

- I. Opening Prayer -** Led by Ron Graves

- II. Minutes:** A motion was made by Bob Brendel and seconded by Sherri Barnes to approve the February minutes with a couple of corrections. The minutes were approved unanimously on a voice vote. The minutes will be sent to Jean Williams to post on the CCS web site.

III. Financial Reports: Ron Magsamen
The lunch program has made less this year than compared to the same time last year. (\$99,506.31 vs. 120,944.58 last year) It was asked if fewer students were purchasing their lunches this year since the food cost is about the same. Msgr. Flanagan asked how many people were behind on making their lunch payments. Linda stated that last month's bills just went out and they will be following up with a reminder. It was suggested that if a bill is outstanding and arrangements have not been made with Linda, that the kids should only get a choice of having the Peanut Butter and Jelly sandwich.

When going over the Columbia Catholic School reports for 9 months ending March 31, 2010, Teri Pinhero questioned why the Home and School participation does not show the \$10,000 that was given to help in the cost of text books. Ron stated that it was entered in as a credit in November towards the expense of the textbooks. The board requested that this be changed so that the report shows the

actual cost of the text books under expenses and Home and School gave the \$10,000 under revenue for future year's comparisons.

A motion was made by Sherri Barnes and seconded by Ron Graves to approve the financial reports. They were approved unanimously on a voice vote.

IV. President's Report: Aimee Sapp

Aimee welcomed the 3 guests; Becky Sander, Cheri Richardson, and Angela Lawler. Cheri and Angela wanted to attend to show their support for the proposed room changes. Becky Sander present for the expected decision of how the board supported the funding for the 2010 project. Aimee reminded the guests that they were very welcome, but since they did not get on the agenda in time, that they would not be given an opportunity to speak.

A. Self-evaluation of the Local School Board:

Aimee is waiting on Teri Pinhero to return her self evaluation and after she receives it she will compile the results, send them to the diocesan office, and share the results with the board at the June meeting.

B. School Board Elections:

Four applications have been returned for the two spots from OLL. Angela Brownfield and Stacy Brumfield have applied for a second term. John Fields and Dr. Kevin Marberry were the other two to apply. The ballot will be going out by April 23, 2010 to all parents that attend OLL parish. They are to be returned by May 7, 2010 and the Elections Committee will count and announce the winners the following week. The 2 people elected will be invited as guests to attend the June meeting. Their term actually starts in July.

Bob Brendel stated that Newman Center was having its parent meeting on Wednesday, April 21, 2010. There are 2 people interested in that spot.

Aimee expressed how wonderful it was to have so many people interested in serving the school in this way.

C. StuCo Gravel Request:

The Student Council has asked if they can raise funds to help with the area behind the front trailers that keep collecting water every time it rains. They would also like to help provide the labor to correct this issue. The board expressed how wonderful it was that the students wanted to do a project that helped out the school. Msgr. wants to make sure that they have some professional advice to help

prevent any problems due to improper work. Aimee stated that she would send Student Council a letter stating that the school board gives its support as long as they get some professional advice and work through Msgr. Flanagan and Linda Garner.

D. Principal Search: Aimee stated that the principal search is still moving forward.

V. Pastor's Report: Msgr. Flanagan

Msgr. talked about the OLL covenant. He is making plans for quarterly follow-up with families who fall behind on their payments.

VI. Home and School: Teri Pinhero

A. Review Fundraiser Planning for next year:

Teri stated that the two major fund raisers will be the Read-a-thon and the Pot-O-Gold Auction. The Read-a-thon will be in Sept. Aimee expressed concern about the Read-a-thon occurring too close to achievement testing and the kids not receiving the proper preparation for the test. It was suggested that the timing of the Read-a-thon be adjusted. Teri stated that this fundraiser was needed at this time to enable the school to receive funds for some of the purchases needed at the beginning of the year. Sherri suggested that maybe Home and School could look at adjusting the way the Pot O'Gold auction money is budgeted and shift some of it to cover the beginning of the school year costs. Then the Read-a-thon funds could be used later to help avoid any conflicts. Teri stated she would pass the thought on for next year's budgeting. It is too late to make the adjustments this year, but they will work around the testing time.

B. 2010 update:

Teri wanted to know what project the board recommends the \$30,000 set aside for the 2010 improvements be used for. Aimee stated that it will be discussed under old business.

VII. Principal's Report: Linda Garner

A. Handbook Changes:

This has been moved to the June meeting.

B. School Calendar:

There are a few changes from last year. School Pictures will be taken at registration. There will be an Easter Break due to Easter being later next year.

C. Room Change Proposal – John Wiggans

John went over the proposal to change around the rooms at CCS to get the students grouped together better by grade. This would allow better collaboration between the teachers of each grade along with helping to separate the upper grades from the lower grades and decreasing distractions as they change classes. Msgr. expressed a concern of moving older children to beneath the rectory since the restroom facilities were made for the smaller children. It was also asked what kind of expense there would be from making the moves. Aimee asked if John could mark the changes on a school map showing where each class would be along with a detail of what expenses (including bids) to make the moves. Then it would need to go to Msgr. Teri Pinhero suggested that this might be a good use of the 2010 funds

VIII. Old Business:

A. Traffic and Infrastructure update – Bob Brendel

Bob went over the letter he sent out to the school board members after he attended the public meeting on the upcoming changes to Stadium and the surrounding streets. He expressed the school's concerns about the increased traffic and safety at the meeting and made some suggestions for them to consider. He will attend their next public meeting and keep the board informed.

B. Front of school proposal – Ron Graves

Ron discussed the plans from the 2010 committee planning meeting and passed out copies of the minutes to the board. Then Ron went over the 3 proposals that Jennifer Hedrick (architect) came up with. The first was something in front of the school to update the look. It was too expensive. The second item was an overhead structure, similar to the one at the front of the church, for the drop off area. This was also out of budget. The third was looking at a way to redo the handicap accessible ramp to make it more aesthetic. It could be done in cost by cutting down the concrete walls to a lower height and adding new handrails. But the way it winds back and forth, would have to remain to meet building/ADA codes. This work could be done within the budget. Msgr., Teri, and John discussed the thoughts of some about the use of the funds for a statue and/or a name change to the school. The 2010 committee is putting together a survey to get feelings from the students, teachers and parents about the name change. Ron expressed that a name change at the time of the anniversary celebration doesn't seem appropriate. Raelene stated that she felt that the changing of the name takes away from the sense of the Catholic community being one. The school was to give equal access to all Catholic parishes in Columbia when Sacred Heart School

closed. Teri once again stated that a decision needed to be made about the use of the 2010 building funds. Msgr. suggested that before a decision can be made to wait and see what the committee finds out from the survey about the name change. It was asked if a decision could be made on the suggested office renovation. Ron Graves made a motion to allocate funds from the 2010 to redo the office space. Bob Brendel seconded it. The board opened up discussion on this. Raelene felt that it should not be done since the cost was over what was available and you can not base doing work on hoping that a fund raiser will bring in the money to cover the cost. Sheri stated that it is not a good idea to make changes with a new administrator coming in who would have no input. Bob Brendel felt that there were other things that could be done to make a stronger statement for the anniversary. Bob moved the previous question of "Should funds be allocated from the 2010 to redo the office space?" A voice vote was held. Zero in favor. All opposed.

Aimee asked if Becky could move forward with an office spruce up without any cost. The board asked Becky for specific ideas. She mentioned moving the trophy case to the hall outside of the gym then moving the counter forward to create more space for the secretaries. She also has access to some free cubical walls, so a space could be created for Jean Williams. She also mentioned using sheet rock to help reduce the sound levels. Aimee felt that these were all good ideas. Msgr. asked if any money would be available for this and the board stated that they needed to see what the 2010 committee proposes and what is available.

IX. New Business:

None

X. Closing Prayer: Ron Graves

Meeting is Closed, Executive Session – Open to elected members of the board only

XI. Update on Principal Search

President Aimee Sapp adjourned the meeting at 9:20 P.M.

Next Meeting: June 7, 2010

7:00 P.M.

OLL Parish office conference room

Prayer Leader: Teri Pinhero