

**Columbia Catholic School
Board Minutes**

Monday, April 28, 2008

Present: Monsignor Michael Flanagan (pastor), Kevin Kiley (principal), Linda Garner (Assistant Principal) Tony Lupo (president), Donna Hrdina (vice president), Denise Boessen (Home and School president), Sherri Barnes, Bob Brendel, Raelene Head, Aimee Sapp, Sandy Schachtner.

Guest: Chris Sander: Crockett Engineering

The meeting of Columbia Catholic School (hereafter CCS) Board called to order at 7:03 in room 207.

- I. **Opening Prayer:** Led by Aimee Sapp
- II. **Minutes:** A motion was made by Aimee Sapp and seconded by Donna Hrdina to approve the minutes. The minutes were approved unanimously on a voice vote.
- III. **Guest Speaker:** Chris Sander
 - A. The object of the track renovations is to create crown dirt mounds that will drain water down the middle and 2 sides then enter pipes and discharge outside the school's fence facing stadium. The type of grass to be planted will be a warm season grass that roots and grows. The issue of not having grass during the summer and fall means the children will need to stay off the field to help prevent erosion of the dirt due to lack of grass. Orange fencing will be requested to keep the children off the field.
 - B. The all weather asphalt track will be installed. This is a good surface for the money. Plans are out to the contractors and work should start ASAP when school is out.
 - C. A motion was made by Bob Brendel and seconded by Sherri Barnes to endorse the track renovations presented by Chris Sander. The motion was unanimously approved on a voice vote.
 - D. Monsignor Flanagan reminded the board that all contracts regarding property changes need to go through the Parish Council for approval. The Diocese need to approve all contracts and sign them for legal reasons.
 - E. Denise Boessen will present the plan at the next parish council meeting. We should also start letting clubs know that the field will not be available for use.
- IV. **Financial Statement: Ron Magsamen**

- A. The school budget is currently (approximately) \$104,657 over budget. We have had no income this month. We are expecting \$25,000 from Neumann Center. Our largest over balance items are \$28,000 for repairs and improvements and \$24,000 for the increase in insurance.
- B. ASCC has a positive balance of approximately \$16,966.
- C. Lunch money is currently \$14,000 over drawn. The price of food and milk has gone up. Ron recommends an increase in the school lunch fee, and milk fee. The public schools have already announced an increase in fees for lunch next year. Tony, Donna and Sandy will speak with the cooks regarding lunch fees and report at the next meeting.
- D. The school fund has a balance of approximately \$20,000 however the 8th grade trip and some bus trips are yet funded.

A motion was made to accept the financial statements as presented by Aimee Sapp and seconded by Raelene Head. The motion was approved unanimously on a voice vote.

V. President Report: Tony Lupo

- A. Tony said goodbye and thanks for 4 good years.
- B. Cathy Baird earlier in the meeting announced she was quitting the School Board due to time conflicts. Her seat is open in July 2008.

VI. Pastor's Report: Monsignor Flanagan.

- A. No report given.

VII. Home and School Report: Denise Boessen

- A. The auction went well we have approximately \$110,738 profit.
- B. The fund-a- need for the playground equipment raised \$6,730. Some requests have been: removing the zip line and dome, a canopy for shade, a water fountain to drink from. It was agreed that Denise Smith and Amy Gundy the gym teachers should be asked for input, along with Tracy Bernskoetter who is out at recess every day.
- C. A budget meeting will be set soon the teachers are supplying their requests.
- D. Teacher appreciation week has many activities taking place.
- E. A request for financial help from a National Competition winner was presented. Denise was unsure if it was a school board issue or a Home and School issue. Neither board currently has an amendment for such an issue. An endowment fund was suggested as a matching fund. Questions regarding where the money would come from, and the bylaws of the endowment were tabled. A recommendation of 2 H&S members and 2 School Board members look into the idea.
- F. A request for a Resources teacher, or funds for one was given to Denise. She was unsure who needed to handle this request. Monsignor responded it was an administration request and would need to be place with administration not the School Board, nor H&S.

VIII. Principal's Report: Mr. Kiley

- A.** The 2008-2009 school calendars was presented. A question regarding the moving of parent/teacher conference to the 2nd week of March the same as the auction was presented. Mr. Kiley did not feel that would be a problem.
- B.** Review of the handbooks is ongoing. Mr. Kiley has the people who would use the handbooks the most reviewing and updating them.
- C.** May 9, 2008 he has a meeting with some police officers regarding installing a camera on the front door. A suggestion of a buzzer with a set of glass doors where the 2nd doors currently are was suggested. This way a door can always be locked. The secretaries are not able to watch the camera screen this would have to be done by someone else.

IX. Old Business:

- A.** The request for nursing students to staff the sick room has been passed on to the Sinclair Nursing Schools new leadership for next year.
- B.** Mrs. Garner gave a demonstration of the airliner's ability. We hope to have an airliner projector in every classroom soon. A workshop is planned for this summer to introduce the teachers to its capability. Airliners are being purchased instead of smartboards due to their portability.

X. New Business:

- A.** Tony handed out the boards self evaluations. These need to be filled out and returned to Tony by 5-13-08. Tony will correlate them and report on the evaluation at the next School Board meeting.
- B.** Stacy Brumfield and Angela Brownfield applied for 2 of the 3 open school board positions. After review of their applications a motion to accept their nominations as new School Board members was presented by Donna Hrdina and seconded by Bob Brendel. The 2 were elected by an unanimously voice vote.
- C.** A question regarding the wording of the school covenant was asked regarding the institution being a Tri- parish school, why the covenant was OLL orientented? Monsignor replied that each parish has its own covenant, and that members should use the covenant between them and their parish. Monsignor stated the school was not a Tri- Parish school but an OLL school with open and equal access to members of all three parishes.

XI. Meeting Adjourned:

A motion to adjourn was made by Aimee Sapp and seconded by Denise Boessen. President Tony Lupo adjourned the meeting at 8:50p.m.

- XII.** Mr. Kiley announced he would not be returning to CCS as principle next year. He thanked Monsignor and others who helped him this year.

The next meeting will be Monday June 2, 2008

Prayer leader will be Sherri Barnes